



Invitation of Quotations

For

Supply & Installation of 10 WiFi Access Points at
Ministry of Agriculture

MOA/Shopping/03/2021

Ministry of Agriculture
80/5, Govijana Mandiraya, Rajamalwatta Avenue,
Battaramulla.

Section I. Instructions to Vendors (ITV)

A: General	
1. Scope of Bid	1.1 The Purchaser named in the Data Sheet invites you to submit a quotation for the supply of Goods and related services as specified in Section III, Schedule of Requirements. Upon receipt of this invitation you are requested to acknowledge the receipt of this invitation and your intention to submit a quotation. The Purchaser may not consider you for inviting quotations in the future, if you failed to acknowledge the receipt of this invitation or not submitting a quotation after expressing the intention as above.
B: Contents of Documents	
2. Contents of Documents	2.1 The documents consist of the Sections indicated below. <ul style="list-style-type: none">• Section I. Instructions to Vendors (ITV)• Section II. Data Sheet• Section III. Schedule of Requirements• Section IV. Technical Specifications & Compliance with Specifications• Section V. Quotation Submission Form• Annexure 01
C: Preparation of Quotation	
3. Documents Comprising Your Document	3.1 The Quotation shall comprise the following: <ol style="list-style-type: none">a. Quotation Submission Form;b. Technical Specifications & Compliance with Specifications
4. Quotation Submission Form and Price Schedule	4.1 The vendor shall submit the Quotation Submission Form using the form furnished in Section V. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.

	<p>4.2 Alternative offers shall not be considered. The vendors are advised not to quote different options for the same item but furnish the most competitive among the options available to the bidder.</p>
<p>5. Prices and Discounts</p>	<p>5.1 Unless specifically stated in Data Sheet, all items must be priced separately in the Price Schedules.</p> <p>5.2 The price to be quoted in the Quotation Submission Form shall be the total price of the Quotation, including any discounts offered.</p> <p>5.3 The applicable VAT shall be indicated separately.</p> <p>5.4 Prices quoted by the vendor shall be fixed during the vendor's performance of the Contract and not subject to variation on any account. A Quotation submitted with an adjustable price shall be treated as non-responsive and may be rejected.</p>
<p>6. Currency</p>	<p>6.1 The vendors shall quote only in Sri Lanka Rupees.</p>
<p>7. Documents to Establish the Conformity of the Goods</p>	<p>7.1 The vendor shall furnish as part of its quotation the documentary evidence that the Goods conform to the technical specifications and standards specified in Section IV, "Technical Specifications & Compliance with Specifications".</p> <p>7.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and performance characteristics of the Goods, demonstrating substantial responsiveness of the Goods to the technical specifications, and if applicable, a statement of deviations and exceptions to the provisions of the Technical Specifications given.</p> <p>7.3 If stated in the Data Sheet the vendor shall submit a certificate from the manufacturer to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in Sri Lanka.</p>

8. Period of Validity of Quotation	8.1 Quotations shall remain valid for the period of sixty (63) days after the quotation submission deadline date.
9. Format and Signing of Quotation	9.1 The quotation shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the vendor.
D: Submission and Opening of Quotation	
10. Submission of Quotation	10.1 Vendors may submit their quotations by mail or by hand in sealed envelopes addressed to the Purchaser bear the specific identification of the contract number. 10.2 If the quotation is not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the quotation.
11. Deadline for Submission of Quotations	11.1 Quotation must be received by the Purchaser at the address set out in Section II, "Data Sheet", and no later than the date and time as specified in the Data Sheet.
12. Late Quotation	12.1 The Purchaser shall reject any quotation that arrives after the deadline for submission of quotations, in accordance with ITV Clause 11.1 above.
13. Opening of Quotations	13.1 The Purchaser shall conduct the opening of quotation in public at the address, date and time specified in the Data Sheet. 13.2 A representative of the bidders may be present and mark its attendance.
E: Evaluation and Comparison of Quotation	
14. Clarifications	14.1 To assist in the examination, evaluation and comparison of the quotations, the Purchaser may, at its discretion, ask any vendor for a clarification of its quotation. Any clarification submitted by a vendor in respect to its quotation which is not in response to a request by the Purchaser shall not be considered. 14.2 The Purchaser's request for clarification and the response shall be in writing.
15. Responsiveness of Quotations	15.1 The Purchaser will determine the responsiveness of the quotation to the documents based on the contents of the quotation received.

	15.2 If a quotation is evaluated as not substantially responsive to the documents issued, it may be rejected by the Purchaser.
16. Evaluation of Quotations	<p>16.1 The Purchaser shall evaluate each quotation that has been determined, to be substantially responsive.</p> <p>16.2 To evaluate a quotation, the Purchaser may consider the following:</p> <ol style="list-style-type: none"> a. the Price as quoted; b. price adjustment for correction of arithmetical errors; c. price adjustment due to discounts offered. <p>16.3 The Purchaser's evaluation of a quotation may require the consideration of other factors, in addition to the Price quoted if stated in Section II, Data Sheet. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods.</p>
17. Purchaser's Right to Accept any Quotation, and to Reject any or all Quotations	17.1 The Purchaser reserves the right to accept or reject any quotation, and to annul the process and reject all quotations at any time prior to acceptance, without thereby incurring any liability to bidders.
F: Award of Contract	
18. Acceptance of the Quotation	18.1 The Purchaser will accept the quotation of the vendor whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the documents issued.
19. Notification of Acceptance	19.1 Prior to the expiration of the period of validity of quotation, the Purchaser will notify the successful vendor, in writing, that its quotation has been accepted.
20. Signing of Contract	<p>20.1 Within Seven (7) days after notification, the Purchaser shall complete the Agreement, and inform the successful Vendor to sign it.</p> <p>20.2 Within Seven (7) days of receipt of such information, the successful Vendor shall sign the Agreement</p>
21. Delivery Period of Goods	21.1 The successful Vendor shall deliver the Goods within One (01) week after receipt of Local Purchasing Order.

Section III: Schedule of Requirements

Line Item No	Description of Goods	Quantity	Unit	Final Destination	Transportation and Any other Services	Delivery Date	
						Latest Delivery Date	Bidder's offered Delivery date [to be Provided by the bidder]
						[insert the number of days following the date of issuing Purchase Order]	[insert the number of days following the date of issuing Purchase Order]
01	WiFi Access Points	10	Nos.	Ministry of Agriculture. "Govijana Mandiraya" ,80/5, , Rajamalwatta Avenue, Battaramulla		Maximum 1 week after receipt of Local Purchasing Order	

Section IV: Technical Specification & Compliance

Item No.	Minimum Specification		Compliance to the specification	Technical reference (Please specify the page number)
			Yes/ No	
			If "No" Bidder's Response	
1.1	Brand			
1.2	Model			
1.3	Country of Origin			
1.4	Country of Manufacture			
1.5	Year of manufacture			
1.6	Type	Indoor		
1.7	Supporting standards	IEEE 802.11 a/b/g/n/ac		
1.8	Minimum required throughput	Minimum 300 Mbps (2.4GHz) or higher		
		Minimum 800Mbps (5 GHz) or higher		
1.9	Device support	100 associated client devices per radio, and up to 16 SSIDs per radio		
1.10	Multiple input and multiple output	5 GHz 802.11ac 2x2:2 MIMO and 2.4 GHz 2x2 MIMO		
1.12	Ports	1 x 10/100/1000 Base -T Ethernet, with support for 802.3af POE		
		Serial console interface		
1.15	VLAN support	Required		
1.16	Encryption standards	AES/CCMP, TKIP.		
1.17	Security	Support for Active Directory or equivalent user database (LDAP)integration		
		Support for multiple pre-shared keys for unique identification and classification on a single SSID.		
		Rogue access point and rogue client detection. Support for WIPS dedicated, full spectrum sensor configuration. Time slicing for rogue detection.		
		Support separate inbound and outbound firewall policies that perform stateful packet inspection that keeps track of the state of network connections, like TCP streams and UDP communications.		

1.18	Features	Multiple -VLAN tagging on a specific SSID		
		Distributed intelligence protocols for communication between access points for session state forwarding to support stateful firewall on the access layer and fast roaming		
		Failure of the entire control plane must not impact the WLANs ability to forward traffic, either active sessions or new users attempting to establish sessions.		
		TPM hardware-based encryption		
		Support the functionality to provide different user experiences (firewall settings, QoS, rate limits, SLA, dynamic airtime scheduling etc.) on SSID based upon user identification during authentication		
		Automatic Configuration Roll-Back upon detection of misconfiguration to prevent remote site visits		
		Apple Bonjour support		
		1.20	Management	All wireless access points must have the ability to be managed in all three (3) of the following ways: Management: CLI access, web GUI, Cloud. Public Cloud (Manufacturer Hosted) Private Cloud (Customer Hosted/on-premises)
1.21	Mounting option	Wall / Ceiling mounting required with Mounting brackets (Same brand)		
1.22	Operating system	Specify the operating system		
1.26	Power supply	PoE		
1.27	Certifications	WPA2 Certified		
1.28	Accessories	Ethernet cable		
		Wall / Ceiling mount kit		
1.30	Manufacturer authorization	Manufacturer authorization letter should be provided.		
1.31	Warranty	Minimum 5 years hardware warranty		
Price Schedule				
	Unit Price (Without VAT)		LKR.	
	Unit Price (With VAT)		LKR.	
	Total Price for 10 Nos. (Without VAT)		LKR.	
	Total Price for 10 Nos. (With VAT)		LKR.	

Section V

Quotation Submission Form

[The Vendor shall fill in this Form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions will be accepted.]

Date: .03.2021

Contract No: MOA/Shopping/03/2021

To: Secretary, Ministry of Agriculture

We, the undersigned, declare that:

- a) We have examined and have no reservations to the document issued;
- b) We offer to supply in conformity with the documents issued and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods **[insert a brief description of the Goods]**;.....
- c) The total price of our quotation including any discounts offered is: **[insert the total quoted price in words and figure]**;.....
- d) Our quotation shall be valid for the period of time specified in ITV Sub-Clause 8.1, from the date fixed for the quotation submission deadline in accordance with ITV Sub-Clause 11.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- e) We understand that this quotation, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us.
- f) We understand that you are not bound to accept the lowest evaluated quotation or any other quotation that you may receive.

Signed: **[insert signature of person whose name and capacity are shown]**

Name: **[insert complete name of person signing the Bid Submission Form]**

Company Seal:

Dated: