

Notice
Public Service Commission
Ministry of Agriculture, Livestock, Lands and Irrigation – Agriculture Division

Calling for Applications to Appoint Officers for the Post of Director (Information and Communication Technology) in Sri Lanka Information and Communication Technology Service

Applications are invited from officers in Grade I of Class I in Sri Lanka Information and Communication Technology Service, who are in active service, to fill 01 vacancy that exists for the post of Director (Information and Communication Technology) in the Agriculture Division of the Ministry of Agriculture, Livestock, Lands and Irrigation.

02). On the direction of the Public Service Commission, applications prepared as per Annex 02 of Public Administration Circular No. 28/2019 issued on 12.09.2019 should be sent by registered post or hand-delivered to the Secretary of the Ministry of Agriculture, Livestock, Lands and Irrigation (Agriculture Division) on or before 27.12.2024. The top left-hand corner of the envelope enclosing the application should be marked as "Application for the Post of Director (Information and Communication Technology)".

Address to which the application should be sent:

Secretary,
Agriculture Division,
Ministry of Agriculture, Livestock, Lands and Irrigation,
No. 80/5,
"Govijana Mandiraya,"
Rajamalwatta Lane,
Battaramulla.

03). According to the Minutes of the Sri Lanka Information and Communication Technology Service published in the Extraordinary Gazette No. 2050/43 dated 2017.07.22 of the Democratic Socialist Republic of Sri Lanka, appointments to the post of Director (Information and Communication Technology) will be made by the Public Service Commission based on the performance demonstrated at the interview conducted by an Interview Board approved by the Public Service Commission. **The date on which the appointee assumes duties in the post shall be the appointment date.**

04). Detailed marking scheme for awarding marks at the interview

	Fields for which marks are given	Maximum Marks
01	<p><u>Service Experience - 60</u></p> <p>I. 05 marks will be given for each year of active and satisfactory service in Grade I of Class I in the Sri Lanka Information and Communication Technology Service and 02 1/2 marks will be given for a period of less than a year and more than 06 months. No marks will be given for a period of service less than six months.</p> <p>II. 02 marks will be given for each year of prior experience (for a maximum of 05 years) relevant to the ICT requirement of the Institution (as Deputy/Assistant Director) and 01 mark will be given for a period of less than a year and more than 06 months. No marks will be given for a period of service less than six months.</p>	<p>50</p> <p>10</p>
02	<p><u>Qualifications - 40</u></p> <p>I. Educational Qualifications</p> <p>In addition to the basic qualifications considered for the recruitment of officers, only the educational qualifications relevant to the specialization categories outlined in the Minute of the Sri Lanka Information and Communication Technology Service or applicable to the post for which applications have been called will be taken into account.</p> <p>a.) Post Graduate Degree – 15 Marks</p> <p>b.) Post Graduate Diploma – 10 Marks</p> <ul style="list-style-type: none"> • Marks will be given only for the highest qualification obtained. <p>II. Professional Qualifications</p> <p>(a) (i) For a diploma course of at least one year or more related to the field of Information and Communication Technology (local/foreign) - 10 Marks</p> <p>(ii) For the courses of six months or more but less than one year in the said field - 05 Marks</p>	<p>15</p> <p>10</p>

(b) Internationally recognized Professional Certificates completed in the relevant field for the post determined by the institution will be considered under section 2 (II) (a) (i) above regardless of the duration.

For example -

- 1) BCS/ACS
- 2) Microsoft Certificates
- 3) Sun Certificates
- 4) Cisco Certificates
- 5) CISSP Certificates
- 6) Etc....

III. Special Tasks / Contributions

Marks will be given for innovations, improvements, achievements, awards and commendations related to the field of Information and Communication Technology.

10

(a) 02 marks will be given per item, up to a maximum of 05 items for innovations, improvements, achievements or awards. (Maximum of 10 Marks).

(b) 01 mark will be given per commendation, up to a maximum of 05 commendations for commendations submitted in General 230b Form and certified by the Secretary of the Ministry or Head of the Institution. (Maximum of 05 marks).

Examples for qualifications under III (a) above:

- 1) Software Designing/ Development
- 2) Network Administration
- 3) System Administration
- 4) Data Base Administration
- 5) General ICT Tasks & etc.

	<p>Note:</p> <ul style="list-style-type: none"> ❖ Innovations and improvements should have been certified by the Head of the Institution as having been carried out by the applicant. ❖ Awards and achievements: Formal certificates proving that the applicant received the awards and made achievements should be submitted. <p>(The maximum marks obtainable under both categories (a) and (b) of this section will be 10 marks.)</p>	
	<p>IV. Skills shown at the interview</p> <p>a) Leadership – 02 Marks</p> <p>b) Communication Skills – 02 Marks</p> <p>c) Professional Conduct – 01 Mark</p>	<p>05</p>

On the order of Public Service Commission,

Date 26.11.2024

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Agriculture Division,
Ministry of Agriculture, Livestock, Lands and Irrigation,
No. 80/5,
"Govijana Mandiraya,"
Rajamalwatta Lane,
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