



**SMALLHOLDER AGRIBUSINESS
AND RESILIENCE PROJECT (SARP)
MINISTRY OF AGRICULTURE**



Vacancies

The Smallholder Agribusiness and Resilience Project (SARP), a project jointly financed by the International Fund for Agricultural Development (IFAD) and Government of Sri Lanka, aims to build resilience and market participation of 40,000 rural households in the climate change affected districts of Anuradhapura, Vavuniya, Matale, Mannar, Puttalam and Kurunegala. This is pursued through capacity building for climate resilience and inclusive value chains, combined with investments for climate resilience and inclusive value chains including last mile infrastructure. The lead programme agency is the Ministry of Agriculture, which would be establish a dedicated Project Management Unit (PMU) at central level and two regional hubs the implementation of SARP. Total project finance value is USD 82 Mn.

Applications are invited from citizens of Sri Lanka with below mentioned qualifications and experience to fill the following positions for the Project Management Unit and the District Hubs

Monitoring & Evaluation Specialist (PS03) – 01 Position

Qualifications/Experience Required:

1. A successfully completed Bachelor's Degree preferably in Agriculture, Statistics, Mathematics, Economics, Business Administration or any other degree relevant to the field which is recognized by the University Grants Commission of Sri Lanka

Or

A qualification recognized by the University Grants Commission as an equivalent qualification to the Bachelor's degree in relevant field

Or

An associate membership / a similar professional qualification obtained from a recognized professional institution in relevant field

With

At least ten (10) years post qualifying experience in Managerial Level.

2. A successfully completed Bachelor's Degree preferably in Economics, Business Administration, Management, Accounting or any other relevant field which is recognized by the University Grants Commission of Sri Lanka

Or

A qualification recognized by the University Grants Commission as an equivalent qualification to the Bachelor's degree in relevant field

Or

An associate membership / a similar professional qualification obtained from a recognized professional institution in relevant field

And

A Postgraduate Degree in Statistics, Mathematics, Economics, Business Administration, Project Management or similar field or Corporate / Chartered membership or a similar professional qualification obtained from a recognized professional institution in the relevant field

With

At least eight (08) years post qualifying experience in Managerial Level

3. Class I officer of a Government All Island Services or a similar status in the relevant field

With

At least three (03) years of experience in the Class I post

Other Required Qualifications and Experiences

- Extensive experience in the design and administration of monitoring and evaluation systems and instruments, especially in utilizing participatory techniques and information systems;
- Experience in providing management-level technical assistance and consensus-building among project staff in implementing the agreed actions of the project;
- Familiar with the agricultural sector and preferably with experience in Monitoring and Evaluation
- Experience in building capacity and knowledge of organizations;
- Excellent interpersonal relationships, group ease and interview skills.
- Experience in donor funded projects or other international organizations will be distinct advantage;
- Experience and knowledge of the rules and procedures in force at the IFAD and the Government of Sri Lanka will be a plus;
- Computer-literate and well-versed in the use of MS Word, MS Excel and the Internet, and have demonstrated capability in MS Access
- Strong inter-personal skills
- Strong analytical skills
- Good oral and written communication skills in English and Sinhala, preferably in Tamil

Salary Scale: Based on the Management Services Circular 01/2019

Finance/ Administration Officer (PS06 Category A) – 01 Position

Qualifications/Experience Required:

1. A successfully completed BBA (Hons) Specializing in Accounting Finance or Bachelor's Degree preferably in Finance, Business Administration, Management, Accounting, or any other relevant field which is recognized by the University Grants Commission of Sri Lanka

Or

A qualification recognized by the University Grants Commission as an equivalent qualification to the Bachelor's degree in relevant field

Or

An associate membership / a similar professional qualification obtained from a recognized professional institution in relevant field

Or

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7, issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field.

And

At least two (02) years post qualifying experience in the required area of specialization.

2. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6, issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field

And

At least seven (07) years post qualifying experience in the required area of specialization.

3. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5, issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field

And

At least twelve (12) years post qualifying experience in the required area of specialization.

Other Required Qualifications

- Proven experience as an Accountant, finance controller for IFAD or other international Agencies would be distinct advantage
- Good knowledge of International Accounting Standards (IAS), International Standards on Accounting (ISA) and experience in IFAD projects or other international organizations are preferential conditions;
- Experience and knowledge of the rules and procedures in force at the IFAD and the Government of Sri Lanka;
- Computer-literate and well-versed in the use of MS Word, MS Excel and the Internet
- Experience in working with accounting software will be a plus
- Strong inter-personal skills
- Strong analytical skills
- Good oral and written communication skills in English and Sinhala, preferably in Tamil

Salary Scale: Based on the Management Services Circular 01/2019

Institution Officer (PS06 Category A) – 02 Position

Qualifications/Experience Required:

1. A successfully completed Bachelor's Degree preferably in Rural Sociology, Rural Development, Management, Agriculture or in other relevant field which is recognized by the University Grants Commission of Sri Lanka

Or

A qualification recognized by the University Grants Commission as an equivalent qualification to the Bachelor's degree in relevant field

Or

An associate membership / a similar professional qualification obtained from a recognized professional institution in relevant field

Or

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7, issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field.

And

At least two (02) years post qualifying experience in participatory community development, applied gender and youth mainstreaming at project/ or institutional level, forming/establishing institutes or organizations and bearing positions in such organizations with poverty, gender and youth targeting in agriculture- based rural development projects

2. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6, issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field

And

At least seven (07) years post qualifying experience in participatory community development, applied gender and youth mainstreaming at project/ or institutional level, forming/establishing institutes or organizations and bearing positions in such organizations with poverty, gender and youth targeting in agriculture- based rural development projects.

3. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5, issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field

And

At least twelve (12) years post qualifying experience in participatory community development, applied gender and youth mainstreaming at project/ or institutional level, forming/establishing institutes or organizations and bearing positions in such organizations with poverty, gender and youth targeting in agriculture- based rural development projects.

Other Required Qualifications and Experiences

- Experience in donor funded projects or other international organizations will be distinct advantage;
- Experience and knowledge of the rules and procedures in force at the IFAD and the Government of Sri Lanka will be a plus;
- Computer-literate and well-versed in the use of MS Word, MS Excel and the Internet
- Strong inter-personal skills
- Strong analytical skills
- Good oral and written communication skills in English and Sinhala, preferably in Tamil

Salary Scale: Based on the Management Services Circular 01/2019

Monitoring & Evaluation Assistant (PS06 Category A) – 01Position

Qualifications/Experience Required:

1. A successfully completed Bachelor's Degree preferably in Agriculture, Statistics, Mathematics, Economics, Business Administration or any other degree which is recognized by the University Grants Commission of Sri Lanka

Or

A qualification recognized by the University Grants Commission as an equivalent qualification to the Bachelor's degree in relevant field

Or

An associate membership / a similar professional qualification obtained from a recognized professional institution in relevant field

Or

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7, issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field.

And

At least two (02) years of post-qualifying experience in designing and implementing monitoring and evaluation systems at project level.

2. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6, issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field

And

At least seven (07) years of post-qualifying experience in designing and implementing monitoring and evaluation systems at project level.

3. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5, issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field

And

At least twelve (12) years of post-qualifying experience in designing and implementing monitoring and evaluation systems at project level.

Other Required Qualifications

- An understanding of community, agriculture and/rural development processes.
- Excellent quantitative and analytical skills.
- Computer-literate and well-versed in the use of MS Word, MS Excel and the Internet, and have demonstrated capability in MS Access
- Computer-literate and well-versed in the use of MS Word, MS Excel and the Internet
- Strong inter-personal skills
- Strong analytical skills
- Good oral and written communication skills in English and Sinhala, preferably in Tamil

Salary Scale: Based on the Management Services Circular 01/2019

Development Officer (Procurement) – 01 Position

Qualifications/Experience Required:

1. A successfully completed Bachelor's Degree preferably in Engineering, Economics, Business Administration, Management, Accounting or any other relevant field which is recognized by the University Grants Commission of Sri Lanka

Or

A qualification recognized by the University Grants Commission as an equivalent qualification to the Bachelor's degree in relevant field

Or

An associate membership / a similar professional qualification obtained from a recognized professional institution in relevant field

Or

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7, issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field.

And

At least two (02) years post qualifying experience in the required area of specialization. (Procurement and Administration works)

2. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6, issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field

And

At least seven (07) years post qualifying experience in the required area (Procurement) of specialization.

3. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5, issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field

And

At least twelve (12) years post qualifying experience in the required area (Procurement) of specialization.

Other Required Qualifications

- Master's degree in Public Procurement will be a distinct advantage.
- Knowledge on International Procurement procedures, international standards on Procurement and experience in donor funded projects or other international organizations will be distinct advantage
- A comprehensive knowledge of Public Procurement Regulations including the PPDA regulations, as well as procurement guidelines for IFAD.
- Experience in preparing tender and contract documents for national and international competitive bidding
- Computer-literate and well-versed in the use of MS Word, MS Excel and the Internet

- Strong inter-personal skills
- Strong analytical skills
- Good oral and written communication skills in English and Sinhala, preferably in Tamil

Salary Scale: Based on the Management Services Circular 01/2019 section 3.2.3

Development Officer (Administration & Procurement) – 01 Position

Qualifications/Experience Required:

1. A successfully completed Bachelor's Degree preferably in Engineering, Economics, Business Administration, Management, Accounting or any other relevant field which is recognized by the University Grants Commission of Sri Lanka

Or

A qualification recognized by the University Grants Commission as an equivalent qualification to the Bachelor's degree in relevant field

Or

An associate membership / a similar professional qualification obtained from a recognized professional institution in relevant field

Or

Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 7, issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field.

And

- At least two (02) years post qualifying experience in public organization/ Semi-Public organization for procurement of goods, works and services in projects financed by the government and or international financial organizations;

2. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 6, issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field

And

- At least seven (07) years post qualifying experience in public organization/ Semi-Public organization for procurement of goods, works and services in projects financed by the government and or international financial organizations;

3. Having obtained a certificate of proficiency not below than the National Vocational Qualification Level 5, issued by a Technical Vocational Training Institute accepted by Tertiary and Vocational Education Commission for a post related to Technical Field

And

- At least twelve (12) years post qualifying experience in public organization/ Semi-Public organization for procurement of goods, works and services in projects financed by the government and or international financial organizations;

Other Required Qualifications

- Knowledge on International Procurement procedures, international standards on Procurement and experience in donor funded projects or other international organizations will be distinct advantage
- A comprehensive knowledge of Public Procurement Regulations including the PPDA regulations, as well as procurement guidelines for IFAD.
- Experience in preparing tender and contract documents for national and international competitive bidding
- Good oral and written communication skills in English and Sinhala, preferably in Tamil
- Computer-literate and well-versed in the use of MS Word, MS Excel and the Internet,
- Strong inter-personal skills
- Strong analytical skills

Salary Scale: Based on the Management Services Circular 01/2019 section 3.2.3

General Conditions Applicable for the Above-Mentioned Positions

All the Qualifications should be in the relevant field of the post.

Languages

Excellent written and verbal communication skills in English and Sinhala/Tamil is a must with sound knowledge in Microsoft office packages as most of the work need to be done by him/herself (Except Office Assistant). Working knowledge of another official language is desirable.

Age Limit

Any person above 63 years of age shall not be considered for recruitment in projects.

Conditions of Employment

Officers belonging to government services will be recruited on secondment basis and persons outside the government services will be recruited on contract basis. All appointments will be initially for a period of one year and extension of services will be based on successful performance.

Location

Except Institution Officers and M &E Assistant all other posts are established in Project Management Unit (PMU) is in Battaramulla.

Institution Officers and M &E Assistant will be based at respective district hubs. However, traveling to project locations are involved frequently.

Other terms

The employee will be member of the Employees' Provident Fund and Employee Trust Fund and contributions would be made to the said schemes by the Employer and Employee in accordance with the relevant Acts.

Method of Selection

Only shortlisted applicants based on the highest qualifications and experience, will be called for an interview and selection will be based on the performance at the interview.

Applications

All Applicants are requested to forward their applications together with Curriculum Vitae along with two non-related referees and certified copies of the certificates and experiences under **registered post** to reach the address given below **and email a soft copy of the registered post application with all the documents to agriminpmu.sarp@gmail.com on or before 17th July 2023.**

Applicants currently in government /semi government services should forward their applications through their relevant Heads of Departments.

Applied post and name of the project should be clearly stated on the top left-hand corner of the envelope and the subject line of the email.

Any form of canvassing will be resulted as immediate disqualification.

Project Director

Smallholder Agribusiness and Resilience Project

Ministry of Agriculture

2/2/1,

Kandewaththa Road,

Pelawaththa,

Battaramulla