



**Democratic Socialist Republic of Sri Lanka**  
**Ministry of Agriculture**

**Invitation for registration of supplying Chemical Fertilizers to the Ceylon Fertilizer Company Ltd., and the Colombo Commercial Fertilizers Ltd., for the Year 2018/19**

01. The Chairman, Standing Cabinet Appointed Special Procurement Committee (SCASPC) on behalf of the state Companies of Sri Lanka, the Ceylon Fertilizer Co.Ltd. and the Colombo Commercial Fertilizers Ltd., invites eligible suppliers to submit applications to be registered for the supply of the following types of chemical fertilizers for **year 2018/19**.

- i. Urea (Prilled)
- ii. Urea (Granular).
- iii. Triple Super Phosphate (TSP).
- iv. Muriate of Potash (MOP).

02. Eligible Applicants (see clause 4 below) will be included in a list of registered Suppliers consequent to an evaluation and such suppliers who are entitled to submit bids. Bids will be invited from time to time during the year 2018/19 for the supply of above fertilizers, to both public owned companies for a period commencing from **01<sup>st</sup> August, 2018 until 31<sup>st</sup> December, 2019**.

03. Initially, applications received up to **11.00 a.m. on 10.07.2018**, will be evaluated for preregistration for 2018/19. However, since a system of rolling application is maintained throughout the year, application could be obtained and submitted until one month before the expiration of validity period for the **years of 2018/19**. All applicants will be acknowledged once the application received. Eligibility/ineligibility of the applicants for registering as pre-registered supplier will be acknowledged. Successful supplier who are eligible for registration and who submit the bid security referred to in paragraph 7, will be registered as a registered supplier. Thereafter, the Bidding Document will be issued free of charge to all the registered suppliers. Subsequently, they will be entitled to receive invitations to bid invited by the Procurement Division of the Ministry of Agriculture.

04. **Eligibility Criteria**

To be eligible for registration, Applicants should satisfy the following mandatory requirements- (Documentary proof should be submitted along with the application).

- i. Should have been registered as a business entity with the registrar of business or appropriate authority in the respective country for a minimum period of two (02) years at the time of submission of the application.
- ii. Should have experience in supplying Chemical Fertilizer in international trade for the period of two years.

- iii. Should have a minimum annual turnover of US\$ 25 million (United State Dollars Twenty Five Million) in the immediate preceding financial year.
- iv. In the case of foreign bidder should have a local representative/ local agent in Sri Lanka to represent the principal bidder (An Agent can act on behalf of only one principal supplier).

05. A complete set of applications, including the Application Form, the Terms and Conditions and Instructions to the applicants may be purchased upon payment of a non-refundable document fee of Rs. 100,000/= (Rupees one Hundred Thousand) in cash, on any working day between 9.00 a.m to 3.00 p.m to the Procurement Division of the Ceylon Fertilizer Company Ltd, Hunupitiya, Wattala, Sri Lanka .

06. For registration, the duly filled Application Forms should be submitted in triplicate (01 Original + 2 duplicates) in separate sealed envelopes to reach the below mentioned address. The sealed envelopes should be clearly marked "**Application for the registration of supplying Chemical Fertilizer – 2018/19**". Applications may be deposited in the box kept for this purpose in the Procurement Division of Ministry of Agriculture at the aforementioned address, or be sent by registered post. **For the initiating of registration process, the duly filled application together with the Mandatory documents should be delivered to the Procurement Division, Ministry of Agriculture on or before 11.00 a.m. on 10.07.2018 addressed to;**

The Chairman,  
Standing Cabinet Appointed Special Procurement Committee (SCASPC),  
on behalf of Ceylon Fertilizer Co. Ltd. & Colombo Commercial Fertilizers Ltd.  
No: 288, Sri Jayawardenepura Mawatha,  
Rajagiriya

07. The Standing Cabinet Appointed special Procurement Committee will grant approval for the registration of qualified applicants and such applicants shall be registered upon providing a **Bid Security Guarantee** to the value of US\$ 150,000/= (United State Dollar One Hundred & Fifty Thousand) **valid up to 31.01.2020**, issued by a Licensed Commercial Bank (registered with the Central Bank of Sri Lanka) in favour of the Secretary, Ministry of Agriculture, No: 288, Sri Jayawardenepura Mawatha, Rajagiriya, Sri Lanka.

08. Time referred in this document is standard time in Sri Lanka.

09. Further details could be obtained from the following officials –

- a. Mr. P.S.S. Wijerathne, Senior Assistant Secretary (Procurement),  
Ministry of Agriculture, No: 288, Sri Jayawardenepura Mawatha, Rajagiriya, Sri Lanka.  
Tel/Fax : 94-11-2887408/071-4411955.  
E-mail: inso@agrimin.gov.lk
- b. Manager - (Procurement and Imports), Ceylon Fertilizer Co.Ltd., Lakpohora Swarna Jayanthi Mawatha, Hunupitiya, Wattala, Sri Lanka. Tel: 94-11-2947765 or 94-77-2069981,  
E-mail: actgpm@lakpohora.lk
- c. Procurement & Supplies Manager, Colombo Commercial Fertilizers Ltd., Hunupitiya, Wattala, Sri Lanka. Tel/Fax:94 -11-2949091 or 94-77-3721190,  
E-mail: commercialpohora@gmail.com



The Chairman  
Standing Cabinet Appointed Special Procurement  
Committee (SCASPC)  
On behalf of Ceylon Fertilizer Co.Ltd. & Colombo  
Commercial Fertilizers Ltd.  
Ministry of Agriculture  
No. 288, Sri Jayawardenepura Mawatha  
Rajagiriya, Sri Lanka.  
Date: **20.06.2018**

